

## **Report to Stanwick Parish Council meeting 20<sup>th</sup> January 2022 - Policy Review**

### **Review of all policies to assess the environmental credentials**

The Four Year Plan action requires that all policies are reviewed to determine whether the policies are as 'green' as possible.

The majority of the Parish Council policies set out procedural or administrative matters and as such do not fall within the scope of environmental concerns.

### **Policies scheduled for review in the civic year that are not reviewed at the annual meeting**

Accident reporting

Cemetery Memorial Safety [<https://www.stanwickparishcouncil.org.uk/cemetery>]

Charter of Expectations for councillors

Complaints Policy – requires updating

Data Protection Policy - requires amendment

Privacy Policy – requires updating post Brexit

Privacy Notice for Staff, councillors & role holders -- requires updating post Brexit [not on website]

Data Subject Access Request

Data Breach Policy

General Privacy Notice – requires updating post Brexit

Member Allowances Policy

Recording decisions made by Officers

Social Media Policy

Training Policy

Tree Management Policy

The above policies, in current form, are on the website

<https://www.stanwickparishcouncil.org.uk/documents/policies> with the exception of those marked accordingly.

### **To be reviewed by the Staffing Committee [at February meeting]:**

Pension Discretions Policies

Hearing Panel Terms of Reference

Recruitment Policy

### **Action required**

1. Consider proposed amendments to policies marked for amendment and approve as appropriate [policy versions with amendments shown emailed to councillors]
2. Review other policies listed for review to determine whether any require amendment