

# *Stanwick Parish Council*

**Chairman:** Councillor Nick Peck

**Clerk to the Council:** Ms J. L. Hodgson

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**Date: 8<sup>th</sup> September 2022**

Dear Councillor

Councillors are hereby summoned to attend, and members of the public and press are invited to attend, the Meeting of the Stanwick Parish Council to be held in the Committee Room, Stanwick Village Hall, Spencer Parade, Stanwick on Thursday 15<sup>th</sup> September 2022 commencing at 7.15 p.m. to transact the following business:

*J Hodgson*

Ms J L Hodgson

Clerk to the Council

## **AGENDA**

**22.72 To receive apologies for absence and to determine if the absence is approved**

**22.73 Approval of Minutes.** To approve the Minutes of the Council Meeting held 18<sup>th</sup> August 2022 as a correct record

**22.74 Declaration of interest by any Councillor who has a Disclosable Pecuniary Interest or other interest in any of the following agenda items.**

**22.75 Public speaking time.** Members of the public have an opportunity to address the Council on any matter for a maximum of two minutes subject to an overall public speaking time of 15 minutes. Anyone wishing to speak should notify the Chairman or Clerk prior to the commencement of the meeting.

**22.76 To receive a report from North Northamptonshire Councillors**

**22.77 To discuss with North Northants Councillors the grounds maintenance contract process**

**22.78 To discuss and agree next steps for the future of the grounds maintenance in Stanwick**

**22.79 Four Year Plan**

- a. Review the first year of the Plan
- b. Agree the action plan for year 2 and suggest further actions as appropriate
- c. Safer crossing point over A45 at Stanwick roundabout (27)

**22.80 To discuss how the Green Strategy can be delivered**

**22.81 Financial matters**

- a. Internal Control
  - i. Receive the budget variance report and statement of accounts
  - ii. Receive a report in relation to VAT
  - iii. Receive a report in relation to PAYE
  - iv. Receive details of any grants received or given
  - v. Consider any amendments to the Asset Register.
  - vi. Receive any incident reports on council owned land

- vii. Receive reports from volunteer inspectors
- b. To receive a report from the Internal Control Councillor
- c. To approve for payment the schedule of payments presented
- d. To determine will opt out of External Audit Procurement with SAAA or not
- e. Annual review of cemetery fees and set new fee schedule if appropriate
- f. Annual review of allotment fees and set new fee schedule if appropriate for 2024
- g. Review Stanwick Rovers Football Club rent for 2023 to 2024 and determine any changes to be made
- h. To discuss works to safer surfacing and review how the council should proceed
- i. To agree repairs or replacement of the yellow gate at the play area
- j. To note that the accounts with Unity Trust Bank have been opened and to adopt the draft Internet Banking Policy
- k. To approve the amendments to the Grant Application Form to consider changes to the grant awarding policy and approve changes if agreed
- l. To consider a grant application for £600.00 towards Christmas lights in the village

### **22.82 Planning Matters**

- a. **Planning consultations:** To determine the response to North Northamptonshire Council on the planning applications listed below

**NE/22/01067/FUL** Two storey side extension, single storey front extension and a dropped kerb: 2 Mansfield Street

- b. **To note planning decisions made by North Northamptonshire Council**

### **22.83 To receive meeting/training reports from Councillors**

### **22.84 To receive and note Minutes from the Staffing Committee**

### **22.85 To discuss the Christmas Fayre 2022 and agree next steps as appropriate**

### **22.86 To consider setting up a working party to discuss cemetery matters (Minute 22.52 refers in part) and adopt terms of reference, if appropriate**

### **22.87 To discuss whether the Council should change the email address for the Clerk & councillors**

### **22.88 To receive the Clerk's written report and raise any appropriate questions**

### **22.89 Community safety**

- a. To receive a report from the Joint Action Group
- b. To note any current community safety issues

### **22.90 Highways**

- a. To consider a report from the Clerk re the current situation with Northamptonshire Highways and agree next steps
- b. To consider whether the Parish Council would like to enter discussions the Northamptonshire Highways for their adoption of the path from Spencer Parade to Mansfield Street
- c. To receive a report on a meeting re Arris Lane
- d. To note that there is defect in the offroad access to the allotments gates and Highways response
- e. To note that a request has been made to Highways for white line reinstatement & issue raised re protected verge

### **22.91 To receive a report on street lighting and agree next steps**

### **22.92 To discuss Western Power Distribution's proposals for works to the sub-station on The Avenue**

### **22.93 Allotments**

- a. To note the Minutes of the Community Garden Meeting

### **22.94 To receive the list of correspondence received since the last meeting**

### **22.95 To note the date of the next scheduled meeting 17<sup>th</sup> November 2022 & any future agenda items**