

# *Stanwick Parish Council*

**Chairman:** Councillor Nick Peck

**Clerk to the Council:** Ms J. L. Hodgson

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**Date: 20<sup>th</sup> September 2022**

Dear Councillor

Councillors are hereby summoned to attend, and members of the public and press are invited to attend, the Meeting of the Stanwick Parish Council to be held in the Committee Room, Stanwick Village Hall, Spencer Parade, Stanwick on Thursday 29<sup>th</sup> September 2022 commencing at 7.15 p.m. to transact the following business:

*J Hodgson*

Ms J L Hodgson

Clerk to the Council

**This meeting has been rearranged from 15<sup>th</sup> September 2022 following the sad death of Her Majesty Queen Elizabeth II.** There have been a few amendments to the previously published agenda.

## **AGENDA**

**22.72 To receive apologies for absence and to determine if the absence is approved**

**22.73 Approval of Minutes.** To approve the Minutes of the Council Meeting held 18<sup>th</sup> August 2022 as a correct record

**22.74 Declaration of interest by any Councillor who has a Disclosable Pecuniary Interest or other interest in any of the following agenda items.**

**22.75 Public speaking time.** Members of the public have an opportunity to address the Council on any matter for a maximum of two minutes subject to an overall public speaking time of 15 minutes. Anyone wishing to speak should notify the Chairman or Clerk prior to the commencement of the meeting.

**22.76 To receive a report from North Northamptonshire Councillors**

**22.77 To discuss and agree next steps for the future of the grounds maintenance in Stanwick**

**22.78 Four Year Plan**

- a. Review the first year of the Plan
- b. Agree the action plan for year 2 and suggest further actions as appropriate
- c. Safer crossing point over A45 at Stanwick roundabout (27)

**22.79 To discuss and agree how the Green Strategy can be delivered**

**22.80 Financial matters**

- a. Internal Control
  - i. Receive the budget variance report and statement of accounts
  - ii. Receive a report in relation to VAT
  - iii. Receive a report in relation to PAYE
  - iv. Receive details of any grants received or given
  - v. Consider any amendments to the Asset Register.

- vi. Receive any incident reports on council owned land
- vii. Receive reports from volunteer inspectors
- b. To receive a report from the Internal Control Councillor
- c. To note that the accounts with Unity Trust Bank have been opened and to adopt the draft Internet Banking Policy and to agree the process for moving funds between banks & fund level in the deposit account
- d. To approve for payment the schedule of payments presented
- e. To determine if the council will opt out of External Audit Procurement with SAAA Ltd or not
- f. Annual review of cemetery fees and set new fee schedule if appropriate
- g. Annual review of allotment fees and set new fee schedule if appropriate for 2024
- h. Review Stanwick Rovers Football Club rent for 2023 to 2024 and determine any changes to be made
- i. To discuss works to safer surfacing and review how the council should proceed
- j. To note that a repair kit has been ordered for the yellow gate at the play area
- k. To approve the amendments to the Grant Application Form to consider changes to the grant awarding policy and approve changes if agreed
- l. To consider a grant application for £600.00 towards Christmas lights in the village

### **22.81 Planning Matters**

- a. Planning consultations: To determine the response to North Northamptonshire Council on the planning applications listed below

**NE/22/01067/FUL** Two storey side extension, single storey front extension and a dropped kerb: 2 Mansfield Street

**NE/22/01145/VAR** Variation of conditions pursuant to 20/01548/FUL. Proposed Dwelling (Resubmission of 20/01147/FUL). Condition Number(s): Condition 2 - approved plans Condition 3 - boundary treatments Condition 9 - storage of waste containers Condition 11 - landscaping proposals Condition 14 - retention of parking area Conditions(s) Removal: To be signed off with details to do so attached incorporating changes such as the decision to utilise the existing double dropped kerb. No changes to conditions just signing off in conjunction with the updated drawing attached. Location: 1 St Laurence Way

**NE/22/01132/VAR** Variation of condition 2 to replace approved drawing 35-13-02A with drawing 35-13-02 F pursuant to 14/00372/FUL. Two storey front extensions and associated alterations. Location: 3 Chapel Lane

- b. To note planning decisions made by North Northamptonshire Council
- c. To determine whether the Council has any comment to make on the Public Consultation for a Part A2 Environmental Permit for a drinks can manufacturing facility at Ball Kettering, Plot 4b Segro Park, Kettering Gateway

**22.82** To receive meeting/training reports from Councillors

**22.83** To receive and note Minutes from the Staffing Committee

**22.84** To discuss the Christmas Fayre 2022 and agree next steps as appropriate including budget

**22.85** To consider setting up a working party to discuss cemetery matters (Minute 22.52 refers in part) and adopt terms of reference, if appropriate

**22.86** To discuss whether the Council should change the email address for the clerk & councillors

**22.87** To discuss the outcome of the second councillor walkabout and agree next steps

**22.88** To receive the Clerk's written report and raise any appropriate questions

**22.89** To consider the land ownership query raised by a resident and agree any next steps

### **22.90 Community safety**

- a. To receive a report from the Joint Action Group

- b. To note any current community safety issues

### **22.91 Highways**

- a. To consider a report from the Clerk re the current situation with Northamptonshire Highways and agree next steps

- b. To consider whether the Parish Council would like to enter discussions the Northamptonshire Highways for their adoption of the path from Spencer Parade to Mansfield Street

- c. To receive a report on a meeting re Arris Lane
  - d. To note that there was defect in the offroad access to the allotments gates and Highways response
  - e. To note that a request has been made to Highways for white line reinstatement & issue raised re protected verge
- 22.92** To receive a report on street lighting and agree next steps
- 22.93** To discuss Western Power Distribution's proposals for works to the sub-station on The Avenue
- 22.94 Allotments**
- a. To note the Minutes of the Community Garden Meeting
- 22.95** To receive the list of correspondence received since the last meeting
- 22.96** To authorise two councillors to sign the new lease with Stanwick Bowls Club
- 22.97** To note the date of the next scheduled meeting 17<sup>th</sup> November 2022 & any future agenda items