

Stanwick Parish Council

Notice board policy

1. Priority is given on the Council's noticeboards to official Council documents, such as agendas, public notices, election information and legal issues affecting the Council.
2. Due to limited space, more comprehensive information is available on the parish council website.
3. Notice Board locations:
 - Double locked cabinet on the side of the village hall
 - Single locked cabinet at Stanwick Cemetery for cemetery notices
 - Two single locked cabinets at Stanwick Allotments for related information
4. Where possible, the Council will display posters and information relevant to our community and events being run by village groups and organisations. This will be at the Clerks discretion and the Clerks decision is final.
5. Notices may be accepted for display on the main notice board on condition that:
 - A hard copy of the material displayed must be provided where it is for a non-statutory purpose. The Council will not print posters etc for display
 - They adhere to the Council's Equality and Diversity policies and do not infringe anti-discrimination legislation.
 - The material does not constitute political advertising except as determined by the regulations governing a statutory election when it will be subject to the conditions stipulated in the North Northants Council's Electoral Policy.
 - The material is of a non-commercial nature (except for events or advertising sponsored by the Council or its approved agencies)
 - The material is not business-related, nor does it seek to increase business profits or recruit employees.
 - The material does not directly promote a religious cause – speakers or sales of work in religious venues should be considered as community events.
 - The activities or events take place at a public venue not in a person's home.
 - The material is not likely to cause offence to public taste and decency.
 - The material is to an acceptable standard of production in portrait A3 size for the larger boards and in A4 size for the smaller boards.
 - The materials must include contact details and make clear who has published the information.
 - Prospective advertisers accept that:
 - The material is displayed on a first-come-first-served basis.
 - Lack of available space may preclude the display of posters which otherwise meet the acceptance criteria.
 - The Clerk will not hold or store items for future display due to the lack of available storage space and that such materials will be discarded.
 - The material will be affixed to community notice boards by the Clerk
 - Unauthorised material will be removed and destroyed.
 - Notices displayed will be monitored and strictly time-limited to ensure the maximum turnover of display materials.
 - Items will be displayed under the hierarchy of priorities stated in the Display Priorities below.
 - Preference in order will be given to materials submitted by:
 - Council services.
 - Voluntary organisations and services and Stanwick community groups.
 - Non-council statutory organisations and services.
 - Commercial organisations and services.

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	17.11.22	22.116	