

# *Stanwick Parish Council*

**Chairman:** Councillor Nick Peck

**Clerk to the Council:** Ms J. L. Hodgson

29 Hill House Gardens, Stanwick, Northamptonshire, NN9 6QH

**Telephone:** 01933 625616 **Email:** [clerk.stanwickpc@outlook.com](mailto:clerk.stanwickpc@outlook.com)

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**Date:** 13<sup>th</sup> January 2023

Dear Councillor

Councillors are hereby summoned to attend, and members of the public and press are invited to attend, the Meeting of the Stanwick Parish Council to be held in the Committee Room, Stanwick Village Hall, Spencer Parade, Stanwick on Thursday 19<sup>th</sup> January 2023 commencing at 7.15 p.m. to transact the following business:

*J Hodgson*

Ms J L Hodgson

Clerk to the Council

Note: Communication Policy para 3.3.3. will not apply where an internet connection is required to access information relevant to the meeting e.g. reports and planning applications etc.

## **AGENDA**

**22.140 To receive apologies for absence and to determine if the absence is approved**

**22.141 Approval of Minutes.** To approve the Minutes of the Council Meeting held 15<sup>th</sup> December 2022 as a correct record

**22.142 Declaration of interest by any Councillor who has a Disclosable Pecuniary Interest or other interest in any of the following agenda items.**

**22.143 Public speaking time.** Members of the public have an opportunity to address the Council on any matter for a maximum of two minutes subject to an overall public speaking time of 15 minutes. Anyone wishing to speak should notify the Chairman or Clerk prior to the commencement of the meeting.

**22.144 To receive a report from North Northamptonshire Councillors**

**22.145 To determine the Parish Council response to the consultation on ward councillor boundaries for North Northamptonshire**

**22.146 To determine if the Council has any comment to make on North Northamptonshire Council Draft Budget 2023/24 Consultation**

**22.147 To pass a resolution to sign up to the civility and respect pledge**

**22.148 If the Council signs the pledge (22.147 above), to consider requesting that our MP to sign EDM 611 on [intimidation in community, parish and town councils](#).** The motion is part of the Civility and Respect Project to press for the standards regime to be strengthened

**22.149 Four Year Plan**

- a. Pillar 4 Community Safety: A45 crossing – to discuss the current situation
- b. Pillar 1 Environment: agree processes for ‘wildlife areas’
- c. To review the action plans, identify blockers and agree any next steps

## **22.150 Financial matters**

### **a. Internal Control**

- i. Receive the budget variance report and statement of accounts
  - ii. Receive a report in relation to VAT
  - iii. Receive a report in relation to PAYE
  - iv. Receive details of any grants received or given
  - v. Consider any amendments to the Asset Register.
  - vi. Receive any incident reports on council owned land
  - vii. Receive reports from volunteer inspectors
- b. To receive a report from the Internal Control Councillor
  - c. To approve for payment the schedule of payments presented
  - d. To receive details of revised employer contribution rates for pension scheme and confirm acceptance
  - e. To note that appointment of the External Auditor for 2022-23 to 2026-2027 (PKF Littlejohn LLP)
  - f. To consider a quote from Greyhound Leisure for repairs to play area roundabout etc
  - g. To consider a grant application from Stanwick Bowls Club for a contribution to their centenary celebrations

## **22.151 Planning Matters**

- a. Planning consultations: To determine the response to North Northamptonshire Council on planning applications
- b. To note planning decisions made by North Northamptonshire Council

**22.152** To agree a course of action for the public open space at Mallows Grange land ownership query

## **22.153 Trees**

- a. To receive the tree survey, review and agree works
- b. To review the scope of the tree survey

**22.154** To agree action to be taken for remedial work to the Church path

**22.155** To receive meeting/training reports from Councillors (where not otherwise specified on the agenda)

**22.156** To note Clerks report & raise any questions

**22.157** To note the Minutes of the Staffing Committee

## **22.158 Policies**

- a. To adopt policies as reviewed and recommended by the Staffing Committee: Dignity at Work Policy, Disciplinary & Dismissal Policy (with non-substantive changes), Equality Policy, Grievance Policy and Recruitment Policy.
- b. To adopt the updated New Councillor Induction Pack as presented
- c. To adopt the draft Training & Development Policy as presented

## **22.159 Annual review of Risk Assessments**

- a. To undertake the annual review of risk assessment policies to confirm they are adequate

**22.160** To discuss the village Christmas lights with particular reference to insurance implications for the council

**22.161** To confirm that the Parish Council supports the Pocket Park Group's funding application to Awards for All

**22.162** To discuss plans for the King's Coronation weekend

### **22.163 Community safety**

- a. To receive a report from the Joint Action Group
- b. To discuss issues with the zebra crossing
- c. To discuss issues with Highways/bollards
- d. To determine if the council would like to nominate a representative for the Local Area Partnerships (LAPs) (Integrated Care System)

### **22.164 Grounds Maintenance**

- a. Update on contract situation

### **22.165 Allotments**

- a. To note the Minutes of the Community Garden Committee Meeting & actions referred to the Council
- b. To note the date of the Community Garden AGM (8<sup>th</sup> February)
- c. To consider possible options for plots 9 & 10 and agree next steps

**22.166** To discuss arrangements for the Annual Parish Meeting (20<sup>th</sup> April)

**22.167** To note the current situation with the replacement lease for Stanwick Bowls Club

**22.168** To consider an invitation from the Bowls Club for a Bowls Match as part of their centenary celebrations

**22.169** To receive update on electricity substation (The Avenue) works

**22.170** To consider a request from a resident for permission to use a metal detector on Parish Fields

**22.171** To receive the list of correspondence received since the last meeting

**22.172** To note the date of the next scheduled meeting 16<sup>th</sup> March 2023 & any future agenda items

End