

Stanwick Parish Council

Chairman: Councillor Mark Taylor

Clerk to the Council: Ms J. L. Hodgson

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Date: 10th November 2023

Dear Councillor

Councillors are hereby summoned to attend, and members of the public and press are invited to attend, the Meeting of the Stanwick Parish Council to be held in the Committee Room, Stanwick Village Hall, Spencer Parade, Stanwick on Thursday 16th November 2023 commencing at 7.15 p.m. to transact the following business:

J Hodgson

Ms J L Hodgson

Clerk to the Council

Note: Communication Policy para 3.3.3. will not apply where an internet connection is required to access information relevant to the meeting e.g. reports and planning applications etc.

AGENDA

23.113 To receive apologies for absence and to determine if the absence is approved

23.114 Approval of Minutes. To approve the Minutes of the Council Meeting held 11th October 2023 as a correct record

23.115 Declaration of interest by any Councillor who has a Disclosable Pecuniary Interest or other interest in any of the following agenda items.

23.116 Public speaking time. Members of the public have an opportunity to address the Council on any matter for a maximum of two minutes subject to an overall public speaking time of 15 minutes. Anyone wishing to speak should notify the Chairman or Clerk prior to the commencement of the meeting.

23.117 HIGHWAYS (Four Year Plan Pillar 4)

- a. To discuss parking congestion issues on High Street (opposite Stanwick Club) and agree next steps as appropriate
- b. To consider proposal for double yellow lines at the junction of Samuels Close and Spencer Parade/West Street
- c. To receive an update on the matter of bollards at the junction of High St, Church St & Spencer Parade
- d. To receive an update on the 'Stanwick' signs for Higham Road and Chelveston Road
- e. To receive an update on the sign for Raunds Rd/Arris Lane junction

23.118 To receive a report from North Northamptonshire Councillors

23.119 FOUR YEAR PLAN

- a. To review councillor liaison representatives with community groups (Pillar 3)
- b. To determine if councillors will deploy Highway signage re traffic speed & parking (Pillar 4)

23.120 To make a Resolution to exclude the press and public in pursuance of The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) on the grounds that the following item of business is confidential (Grounds Maintenance Contract)

23.121 To review all tender information submitted and to make the Preliminary Award of Grounds Maintenance Contract

23.122 To re-open the meeting and record the decision made in 23.121 above

23.123 FINANCIAL MATTERS

a. Internal Control

- i. Receive the budget variance report and statement of accounts, including quarterly report
- ii. Receive a report in relation to VAT
- iii. Receive a report in relation to PAYE
- iv. Receive details of any grants received or given
- v. Consider any amendments to the Asset Register.
- vi. Receive any incident reports on council owned land
- b. To receive a report from the Internal Control Councillor
- c. To approve for payment the schedule of payments presented
- d. To review the lease for the parish office and authorise the signing for the year 2024
- e. To agree a budget for 2024-2025
- f. To make a resolution to set the precept for 2024-2025 (assumes the budget has been set)
- g. To consider a request for sponsorship of £50.00 from Stanwick Pocket Park Group's Daffodil Trail
- h. To consider a grant application for £400.00 from Stanwick Races Group for the hire of portable toilets for Race Day 2024
- i. To consider a grant application from Stanwick WI for post covid recovery for the group

23.124 PLANNING MATTERS

a. Planning consultations: To determine the response to North Northamptonshire Council on the planning applications listed below

NE/23/01024/FUL Replacement of existing house and garage roofs and the addition of dormers. Internal alterations to Ground and First Floor. Location: 32 Raunds Road

b. To note planning decisions made by North Northamptonshire Council

c. Planning Appeal: NE/22/01247/FUL Appeal Reference No. **APP/M2840/W/23/3324976**

23.125 CHURCH PATH

- a. To receive notes from meeting with PCC on 18th October 2023
- b. To make a decision as to whether the Parish Council would prefer to complete the refurbishment of the path as quickly and economically as possible or to undertake a bigger project involving improving access with hand rails etc and applying for grant funding etc (This would necessitate a longer timescale)
- c. To consider a proposal for refurbishment in light of the decision made in 23.125 a. above

23.126 To receive meeting/training reports from Councillors (where not otherwise specified on the agenda)

23.127 To agree the format of the Annual Parish Meeting

23.128 COMMITTEES

- a. To elect a first alternate to the Events Committee
- b. To note Minutes of Events Committee Meeting 19/10/2023

23.129 POLICIES

- a. Minor amendment to Complaints & Complaints Management Pro-forma
- b. To consider amending Standing Orders to adjust meeting start times
- c. To review the policies listed here to determine if any amendments are required and readopt as appropriate:
 - Cemetery Memorial Safety (change from ENC to NNC)

- Parish List Policy & Stanwick Parish List (changes to be considered)
- Play area inspection protocol (no amendments)
- Tree Management Policy (minor amendments)
- Conditions of use for Stanwick Recreation Ground (no amendments)
- Conditions of use for Spencer Parade Gardens (no amendments)

23.130 COMMUNITY SAFETY

- To receive a report from the Joint Action Group
- To note any current community safety issues (including fence damage)

23.131 ALLOTMENTS

- To note the Minutes of the Community Garden Committee Meeting

23.132 CHRISTMAS FAYRE

- To review arrangements made
- To allocate councillor roles on the day

23.133 CEMETERY

- To receive a verbal report on memorials safety, Priority 1 & 2 fails
- To determine whether work should be instructed to paint the bollards at the entrance to the cemetery & instruct as appropriate

23.134 To receive the list of correspondence received since the last meeting

23.135 To note the dates of the next scheduled meetings & identify any future agenda items

December: Staffing Committee Meeting

December: Nine Lessons & Carols Service at St Laurence Church

18th January 2024 Full Council

25th January 2024 Events Committee

21st March 2024 Full Council

18th April 2024 Annual Parish Meeting (format to be agreed)

End