

# MINUTES OF STANWICK PARISH COUNCIL HELD ON

**Date:** 16<sup>th</sup> June 2016

**Venue:** Committee Room, Village Hall, Stanwick

**Time:** 7.15 p.m.

**Present:** Councillors:-  
D Munday (in the chair)  
S Glanville-Hughes  
S Kitchener  
M Partrick  
N Peck  
G Roberts

## **34. ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Michel.

## **35. APPROVAL OF MINUTES**

It was proposed and

### **RESOLVED**

That the Minutes of the Council Meeting held 19<sup>th</sup> May 2016 be approved as a correct record and signed by the Chairman.

## **36. DECLARATION OF INTEREST**

Councillor Munday declared an 'other' interest in item 41 and 16/01023/OUT.

## **37. PUBLIC SPEAKING TIME**

None.

## **38. PLANNING CONSULTATIONS**

**16/00944/FUL      Erection of detached garage with playroom/study over at 6 Marks Close**

After consideration of the planning documents available and further discussions it was proposed and

### **RESOLVED**

That the following response be sent to East Northamptonshire Council

The Parish Council has reviewed the planning documents available and whilst it does not object to the new garage in principle it would prefer that the consent contains a condition specifying that it is not to be used for residential purposes nor overnight accommodation.

**16/01023/OUT          One bedroom dwelling at 2 Needham Road**

After consideration of the planning documents available and further discussions it was proposed and

**RESOLVED**

That the following response be sent to East Northamptonshire Council

The Parish Council objects to the proposal.

The Council acknowledges that this is an outline application, however the drawing supplied shows a dwelling shoe horned onto the plot. It would appear there would be maintenance and building issues as the side of the new dwelling is on the boundary.

From the drawings provided it would appear rain water from the roof would run off into 2 Needham Road.

It is unclear from the drawing whether the Highway Department's requirements for shared drives can be met.

**16/01100/FUL          Single storey extension to rear of property to extend kitchen along full width of house. Two new doors will be added at 4 High Street**

After consideration of the planning documents available and further discussions it was proposed and

**RESOLVED**

That the following response be sent to East Northamptonshire Council

The Parish Council does not object to the proposal subject to the materials being sympathetic to the property.

This decision has been made on the assumption there are no objections from neighbouring householders

**39. CONSTRUCTION MATERIALS OF STRUCTURES AT THE ALLOTMENTS**

A request was received from the tenant of plot 13 asking the council to change the Rules to permit safety glass as opposed to polycarbonate panes in structures. After a lengthy discussion on the relevant issues it was proposed and

**RESOLVED**

That the Rules would not be changed and it could continue to be the case that glass is not permitted on site.

#### **40. NEW PLAY EQUIPMENT**

It was noted that the installation of the new play equipment at the recreation ground had been completed and the independent inspection report had been received. The loose bolts referred to in the report had been rectified and missing labels would be affixed by the contractor.

It was noted that there was an additional cost for the independent inspection as this had not been included in the quote.

It was noted that the clerk had arranged for top soil and grass seed to be added to the gaps between in the turves.

The new turf will requiring watering until it becomes established.

The Council was pleased that the site had been well used since the installation had been completed.

It was proposed and

#### **RESOLVED**

That the new play equipment be put in risk with the Councils insurers at a cost of £343.93 and that the cheque be drawn at the end of the meeting.

That the Clerk should arrange for the vegetation growing through the back fence to be cut back.

That new site information signs to designed and commissioned for three locations, (by each gate and on the 'short' end of the fencing).

That the Clerk should arrange for the new turf to be watered in dry conditions.

That the cheque for payment should be released once the grant monies from East Northamptonshire Council have been received.

#### **41. REPRESENTATIVE ON THE JOINT STANDARDS COMPLAINTS COMMITTEE**

It was noted that Councillor Munday is a parish council representative on the ENC Joint Complaints Committee.

#### **42. INCREASE IN ELECTRICITY COSTS**

It was noted that E-on was increasing their costs by 2 pence per kWh from 1<sup>st</sup> July. This will affect the cost of street lighting by a minimal amount.

#### **43. REPORT FROM THE ALLOTMENT INSPECTION (26/05/16)**

The report that forms Appendix A was received and acknowledged as a correct record. It was agreed that the actions taken by the Clerk were in accordance with the Council's wishes.

#### **44. VALERIAN ON SPENCER PARADE**

It was agreed that the valerian plant that grows out of the wall on Spencer Parade poses a hazard on an annual basis as it blocks the footway for pedestrians, forcing them into the road. It was noted that the County Council parish work gang would be in Stanwick on the 28<sup>th</sup> June and it was expected that they would cut back the plant and dispose of the cuttings. It was proposed and

#### **RESOLVED**

That as the County Council cannot be relied upon to effectively deal with the valerian on a permanent basis, the Parish Council will arrange for the valerian should be treated with weed killer at an appropriate time to prevent regrowth in future years.

#### **45. SCHEDULE OF PAYMENTS PRESENTED**

It was proposed and

#### **RESOLVED**

That the schedule of payments that forms Appendix B to this Minute be approved for payment

#### **46. NEXT SCHEDULED MEETING & FUTURE AGENDA ITEMS**

The next scheduled meeting will be on 21<sup>st</sup> July 2016. It was requested that unofficial signs posted around the village be added to a future agenda.

Meeting closed 8.08pm

**Chairman**

Allotment Inspection 26th May 2016

Present : A Michel, D Munday, G Roberts, N Peck, M Partrick, S Glanville-Hughes, J Hodgson

Councillors carried out an inspection of the allotments.

Overall the allotment site was found to be in good order with the majority of plots obviously under cultivation.

### The following actions were identified:

1. Plot holders to be reminded that where they have a structure, they should install water collection systems (water butts)
2. The hard core in front of the main gate needs finishing off
3. Vacant plots need to be strimmed and treated with round up so the condition of the ground can be determined and any further remedial work identified
4. Paths, including the one along the side of plot 11 need to be cut of a regular schedule.
5. Plot holders for 2 plots require a reminder of the cultivation requirements
6. Finishing off of the additional chicken wire fencing is outstanding (clipping the two sections together) *(Completed after this report was prepared)*

### Request received from plot holders

1. To extend the water supply into the community garden (July's agenda)
2. To allow toughen glass on site (plot holder advised to submit a formal request to the council)

### Action taken:

1. Mr Mission instructed to cut the social area and clear away cuttings as a one off
2. Mr Mission instructed to cut the paths on a three weekly cycle
3. Mr Mission instructed to strim and apply weed killer to the vacant plots
4. Mr Mission instructed to finish off the gateway area with appropriate aggregate
5. Emails sent to the two plot holders.
6. Email reminder sent to all plot holders of the need to have water collection systems if they have a structure.

### Note:

Clips required to finish off the fencing are on order.  
Seating still to be installed

**Appendix B***Power of General Competence adopted 19<sup>th</sup> November 2015*

## Schedule of payments made outside of the meeting (Financial Regulation 6.8)

<b>Cheque no</b>	<b>Detail</b>	<b>Amount</b>
000515	Zurich Insurance plc – annual premium	£560.43
000516	East Northamptonshire Council – cleansing services Apr 16	£16.01
000517	JAH Construction – water connection at allotments	£2220.00

## Schedule of payments presented for payment at the meeting

<b>Cheque no</b>	<b>Detail</b>	<b>Amount</b>
000518	NSALG Ltd (Allotment Soc) – annual subs	£66.00
000519	HAGS-SMP LTD – new equipment at Rec	£60,000.00
000520	HAGS-SMP LTD – inspection fee	£420.00
000521	Raunds Town Council – photocopying	£28.92
000522	J Hodgson – use of home as office, calls, stationery	£74.66
000523	HMRC – quarterly payment of tax & NI	£1347.38
000524	Stanwick Village Hall Trust - room hire June	£36.00
000525	East Northamptonshire Council - dog bins May 16	£16.01

The above payments were approved \_\_\_\_\_ Chairman  
16th June 2016

## For information (Financial Regulation 6.5 &amp; 6.6)

<b>Date</b>		<b>Detail</b>	<b>Amount</b>
09.06.16	STD	NCC Pensions	£439.76
12.06.16	DDM	E-on	£9.78
15.06.16	DDM	Anglian Water	£5.00

## Receipts:

<b>Date</b>	<b>Detail</b>	<b>Amount</b>