

MINUTES OF STANWICK PARISH COUNCIL MEETING HELD ON

Date: 20th February 2020

Venue: Committee Room, Village Hall, Stanwick

Time: 7.15 p.m.

Present: Councillors:-
N Peck (in the chair)
S Glanville-Hughes
S Kitchener
G Konstantinidis
D Munday
M Partrick

Clerk to the Council J Hodgson
Members of the Public 0

19.148 APOLOGIES FOR ABSENCE

Apologies were received from Councillor Paterson. It was proposed and

RESOLVED

That the reason for absence be approved.

19.149 APPROVAL OF MINUTES

It was proposed and

RESOLVED

That the Minutes of the Council Meeting held 16th January 2020 be approved as a correct record and signed by the Chairman.

19.150 DECLARATION OF INTEREST

Councillor Munday declared a DPI with dispensation in item 19.157.

19.151 PUBLIC SPEAKING TIME

There were no members of the public present.

19.152 SECRET POLL RE PARISH ELECTIONS 2020

In order to ascertain potential number of uncontested seats on the Parish Council, councillors were asked to undertake a secret ballot to indicate whether they intended to stand for election in May 2020.

19.153 PLANNING CONSULTATIONS

19/01996/VAR Variation of condition 13 to allow for revised drawings pursuant to 15/02190/OUT (Single detached dwelling) at Land Adjacent 51 West Street

After consideration of the planning documents it was proposed and

RESOLVED

That the following response be sent to East Northamptonshire Council. The Parish Council does not object to the application. This decision is made on the assumption that there are no objections from neighbouring properties.

20/00039/ADV Erection of 4 Highways England scheme billboards to advertise the proposed improvement scheme and its duration on all major approaches to the junction at Chowns Mill Roundabout

After consideration of the planning documents it was proposed and

RESOLVED

That the following response be sent to East Northamptonshire Council. The Parish Council does not object to the application.

19.154 SCHEDULE OF PAYMENTS

It was proposed and

RESOLVED

That the schedule of payments that forms Appendix A to this Minute be approved for payment

19.155 GATE AT PARISH FIELDS

It was proposed and

RESOLVED

That the Clerk be authorised to arrange repairs and works to the vehicle access gate at Parish Fields following damage caused by storm Ciara.

19.156 'THINK BEFORE YOUR PARK PROTOCOL'

Further to Minute 19.141 d it was proposed and

RESOLVED

That subject to addition of the words 'parish council issued' with regard to the identity badge to paragraph 6, the protocol shown in Appendix B be adopted with immediate effect.

19.157 CEMETERY MEMORIAL INSPECTIONS

It was noted that all councillors had received a copy of the formal memorial inspection reports following councillor inspections in September/October 2019 together with other analysis reports and evidence of action subsequently taken. It was noted that the Parish Council had various legal duties with regard to the cemetery and has certain legal powers with regard to unsafe memorials but it was not responsible for the repair of memorials as they remained the property the owner of the Exclusive Right of Burial. However, some graves are 'common graves' meaning that there is not an owner and in accordance with the Local Authorities Cemeteries Order 1977 should not have a memorial.

It was proposed and

RESOLVED

That the Council is satisfied with the reports generated.

That Turney Landscapes be instructed to 'pocket' the headstones on plots 82, 438, 447 and 570 as the headstone had been laid down and the attached base plate represented a trip hazard. It is more respectful to take this action, leaving the inscription visible and the family would still have the option to arrange for it to be repaired by a stone mason.

That Turney Landscapes be instructed to remove the trees/shrubs from grave 302, 128 and 324. Graves 302 and 324 are common graves. The Council does not hold current ownership details for Grave 128 as the owner died in 1979.

That Turney Landscapes be instructed to place the headstone for Grave 413 (Keen) on to the Grave 413 from its current position adjacent to the grave.

That the Council would not 'relabel' headstones that had been laid down where the signage had perished as the weight of the headstones made it unfeasible to lift and fix a new notice. Notices identifying affected headstones had been placed in the cemetery notice board and on the Parish Council website. A temporary notice had been placed in the notice board on the side of the village hall.

That arrangements should be made to inspect the memorials in the churchyard for June/July as the ground conditions are too wet at the present time.

That the priority 2 fails would require inspection in September in accordance with the Parish Council's Memorial Safety Policy.

That there should be periodic inspections of headstones that have been laid flat to ensure they have not been re-erected without appropriate repairs.

It was noted that the Parish Council does not have up to date contact details for a significant number of graves identified as priority 1 and 2 fails due to the age of the graves.

19.158 ANNUAL NEWSLETTER 2020

A draft of the 2020 newsletter had been circulated to all councillors. It was proposed and

RESOLVED

That the content be approved and a budget of £200.00 be approved for the production and distribution of the newsletter.

19.159 LEASE WITH STANWICK ROVERS FOOTBALL CLUB

It was noted that the lease for the ground upon which the club house stands was created in 2001 for 25 years. It was noted that as the Football Club has received planning consent to extend the club house to meet the current requirements of the Football Association and this will increase the foot print of the building together with the fact to secure grant funding the Club will require a lease with a longer unexpired term to satisfy terms of grants secured, the lease required review. It was proposed and

RESOLVED

That the Council prefers the option of a lease variation to increase the term of the existing lease by 25 years from the expiration date current lease.

The Clerk should determine from the solicitors whether this option is available and the matter further discussed at a future meeting.

19.160 A6/A45 CHOWNS MILL ROUNDABOUT INFORMATION EVENT 5/02/2020

Verbal reports were given by those councillors that attended the event.

19.161 NEW WEBSITE

Further to Minute 19.84 g (September 2019) it was noted that councillors had been able to view the website under construction. It was agreed that the site was progressing well and that councillors were satisfied website in general.

19.162 STANWICK SHOWCASE

Councillors were provided with details of the arrangements made to date. It was suggested that the Royal British Legion and Highways England be invited to attend.

It was proposed and

RESOLVED

That a donation of £50.00 be made to the First Responders for their attendance of the event and that a budget of £150.00 be set for publicity for the event.

19.163 NEXT SCHEDULED MEETING

The next scheduled meeting will be on 19th March 2020. Councillor Partrick gave his apologies for that meeting.

Meeting closed at 8.12 pm.

Chairman

Appendix A

Schedule of Payments presented for authorisation at the meeting.

Table 1: Schedule of payments made outside of the meeting (Financial Regulation 6.8)

| Cheque no | Payee and reason | Amount |
|------------------|-------------------------|---------------|
| None | None | £0 |

Table 2: Schedule of cheques presented for authorisation at the meeting

| Cheque no | Payee and reason | Amount |
|------------------|--|---------------|
| 000928 | East Northamptonshire Council - cleansing services December 2019 | £13.70 |
| 000929 | East Northamptonshire Council – grounds maintenance December 2019 | £528.32 |
| 000930 | Stanwick Village Hall Trust – February 20 room hire | £20.00 |
| 000931 | S Danton – allotment deposit refund plot 7 | £30.00 |
| 000932 | J Hodgson – printer paper, elections training | £10.97 |

The above payments were approved (signature line) _____ Chairman
Date signed 20th February 2020

Table 3: For information (Financial Regulation 6.5 & 6.6) automated payments

| Date | Method | Payee and reason | Amount |
|-------------|---------------|---|---------------|
| 31.01.20 | DDM | BT Business | £48.83 |
| 03.02.20 | STD | Stanwick Village Hall Trust – office rent | £218.00 |
| 09.02.20 | STD | Local Government Pension Scheme | £516.67 |
| 12.02.20 | DDM | E-on – street lighting | £17.42 |
| 14.02.20 | DDM | Wave (Anglian Water) water rates | £5.00 |

Table 4: Money received since the last meeting:

| Date | Where the money was received from | Amount |
|-------------------|--|---------------|
| 31.01.2020 | I Pajo – allotment rent & deposit | £70.00 |
| 04.02.20 | Northamptonshire County Council - county verge payment | £405.38 |
| 07.02.20 | HMRC – VAT refund | £910.32 |
| 19.02.20 | PC Scripps – grave purchase | £250.00 |

Note: *The General Power of Competence adopted 19th November 2015*

Think Before You Park Scheme

1. Where a vehicle is parked and causing one of the 2 identified offences:

- Parking on double yellow lines/zig zag lines
- Causing an unnecessary obstruction to pedestrians on pavements or vehicles on roads

the yellow leaflet is to be completed and placed on the windshield of that vehicle.

Under highway law, it is illegal to park a vehicle so that it obstructs other people wanting to use a road or path.

If a wheelchair user or a person with a double buggy cannot get through on the pavement and have to use the road to pass by, then it can be considered an obstruction.

This scheme is **not** used in cases where private access, i.e. driveways, are blocked.

2. A photograph should be taken, showing the leaflet on the wind screen and the number plate.

3. The photograph should be emailed to T...@northants.pnn.police.uk by the person taking the photograph (photograph format should be .png or .jpeg)

4. Leaflet distributors are not to enter into protracted and potentially confrontational debates with drivers. If you receive intimidation and abuse that becomes excessive then leave the area and contact the Northamptonshire Police Contact Centre on 101.

5. Leaflets should not be handed out to another person use. Leaflets should only be obtained from the Parish Clerk.

6. Any person administering the leaflets must wear a Parish Council issued identity badge showing their connection to the Council and if approached by the driver of the vehicle, explain who they are and why this action is being taken.

7. Where a vehicle is causing a very real and unnecessary obstruction to other road users it may be reported to the Police via 101 immediately.

8. The Police will collate records and identify repeat offenders.

9. The Police will determine when it is appropriate to contact a vehicle owner.

10. The Police will provide periodic data on the scheme such as number of vehicle owners contacted so that the success of the scheme can be reviewed.

Geographical area of the scheme:

The scheme will focus on but is not limited to:

Church Street, Raunds Road, Spencer Parade, High Street, Dolben Avenue, Mansfield Street, West Street

The Council may choose to extend the area of the scheme at any time.