

# MINUTES OF STANWICK PARISH COUNCIL MEETING HELD ON

**Date:** 13<sup>th</sup> August 2020

**Venue:** Zoom

**Time:** 7.15 p.m.

**Present:** Councillors:- N Peck (in the chair)  
S Glanville-Hughes  
S Kitchener  
G Konstantinidis  
D Munday  
M Partrick  
J Hodgson  
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Clerk to the Council  
Members of the Public

This meeting was held 'remotely' via an internet platform as permitted by The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

## **20.52 APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Paterson. It was proposed and

### **RESOLVED**

That the reason for absence be approved.

## **20.53 APPROVAL OF MINUTES**

It was proposed and

### **RESOLVED**

That the Minutes of the Council Meeting held 16<sup>th</sup> July 2020 be approved as a correct record and signed by the Chairman.

## **20.54 DECLARATION OF INTEREST**

None declared.

## **20.55 PUBLIC SPEAKING TIME**

No members of the public were present.

## **20.56 PLANNING CONSULTATIONS**

**20/00813/FUL** Single storey side and rear extension at 4 Higham Road

After consideration of the planning documents it was proposed and

**RESOLVED**

The Parish Council does not object the proposal providing the materials are sympathetic to the existing structure. The decision is made on the assumption that there are no objections from adjoining properties.

**20/00837/FUL** Two storey rear extension; first floor extension over existing single and 1.5 storey side element at 8 Hill House Gardens

After consideration of the planning documents it was proposed and

**RESOLVED**

The Parish Council has considered the planning documents available and has resolved to object to the application as the ridge line appears to be contrary to Supplementary Planning Policy.

In the event that the application does proceed the recommendations in the aboriculturalists report for the protection of the sycamore tree [T1] should be included as planning conditions.

**20/00939/TPO** T1 Sycamore - remove younger low growth that is overhanging number 14 Hill House Gardens, up to a height of 5.5mtrs. Reduce single large limb that extends over the patio and house of no 14 Reasons: To reduce the chance of the limb failing, to improve light and reduce falling debris at 12 Hill House Gardens

After consideration of the planning documents it was proposed and

**RESOLVED**

The Council is of the opinion that the proposal to lift the branches to 5.5m is excessive as the applicant has not provided evidence that the tree is in any way unhealthy or the presence of these branches is detrimental to the tree.

The Council will rely on the expert opinion on the East Northamptonshire Council tree officer in this matter.

**20.57 SCHEDULE OF PAYMENTS**

It was proposed and

**RESOLVED**

That the schedule of payments that forms Appendix A to this Minute be approved for payment

#### **20.58 WAIVING OF ANNUAL RENT**

Further to Minute 20.39 f it was noted that the Football Club and Bowls Club had expressed their appreciation at the Council's decision for waive the annual rent for 2020-2021.

#### **20.59 STAFF APPRAISAL DOCUMENTATION**

The template document for use in staff appraisals as approved by the Staffing Committee had been circulated to all councillors prior to the meeting. It was noted that a protocol outlining the council's approach to appraisals and governing principles would be considered by the Staffing Committee and it is expected that this will be presented to the Council for approval at the September meeting.

#### **20.60 NEW LEASE FOR STANWICK ROVERS FC**

Further to Minute 20.45 (July 2020) correspondence from the solicitor together with a draft lease. Following a discussion it was proposed and

#### **RESOLVED**

The Solicitor should be advised that the Council has determined that this is a ground lease and that the Club should be required to insure any premises. Therefore the draft lease should be amended reflect this situation, requiring the Club to insure with premises with the council's interest in the land noted. The lease should require the Club to secure the council's permission and approval for any alterations within the area covered by the ground lease.

#### **20.61 ANPR CAMERA ON WEST STREET**

The Office of the Police, Fire & Crime Commissioner has consulted the Parish Council on the proposal to install an ANPR (automated number plate recognition) camera on West Street as part of a county wide project. It was proposed and

#### **RESOLVED**

That the Parish Council fully supports the proposal.

#### **20.62 NEXT SCHEDULED MEETING**

The next scheduled meeting will be on 17<sup>th</sup> September 2020.

Meeting closed at 8.00 p.m.

**Chairman**

## Appendix A

### Schedule of Payments presented for authorisation at the meeting.

Table 1: Schedule of payments made outside of the meeting (Financial Regulation 6.8)

Cheque no	Payee and reason	Amount
None		

Table 2: Schedule of cheques presented for authorisation at the meeting

Cheque no	Payee and reason	Amount
000965	East Northamptonshire Council - cleansing services May 2020	£13.99
000966	East Northamptonshire Council grounds maintenance May 2020	£1905.01
000967	PKF Littlejohn LLP – external audit fee	£360.00
000968	Northamptonshire County Council - highway works (Pathfinder Grant)	£2490.00
000969	J Hodgson – working from home allowance x 3, computer ink, cable ties & WD40	£140.88
000970	Wellers Law Group LLP – legal fees re Football Club lease	£968.40

The above payments were approved (signature line)\_\_\_\_\_Chairman

Date signed 13 August 2020

Table 3: For information (Financial Regulation 6.5 & 6.6) automated payments

Date	Method	Payee and reason	Amount
31.07.20	DDM	BT Business	£50.39
03.08.20	STD	Stanwick Village Hall Trust – office rent	£218.00
09.08.20	STD	Local Government Pension Scheme	£472.73
12.08.20	DDM	E-on – street lighting	£17.42

Table 4: Money received since the last meeting:

Date	Where the money was received from	Amount
07.08.20	HMRC VAT refund	£567.37

Note: *The General Power of Competence adopted 19<sup>th</sup> November 2015*