

Stanwick Parish Council

Mobile Speed Sign Protocol

This protocol details how the mobile speed sign is to be used

1. Deployment

- 1.1** In all circumstances, a minimum of two people must be present whenever the unit is put up, taken down or attended for maintenance purposes.
- 1.2** The Council's 'Working at Heights' policy will be adhered to on all occasions.
- 1.3** The unit will in place for a period of three weeks facing one direction, unless circumstances dictate otherwise.
- 1.4** The unit will only be placed on brackets provided by the manufacturer and will be secured appropriately.
- 1.5** The unit will only be located at sites approved by Northamptonshire County Council/North Northants Council.
 - Chelveston Road, Stanwick
 - Raunds Road, Stanwick
 - Spencer Parade
 - West Street
 - High Street
 - Church Street
 - The Avenue
- 1.6** Balfour Beatty, or other responsible body, will be notified when a lamp post is selected to mount the speed sign.
- 1.7** A risk assessment will be undertaken for each deployment site and records maintained within Council's records. The risk assessment will be reviewed on an annual basis or more frequently if required.
- 1.8** A schedule for deployment will be agreed by the Council in advance.

2. Settings

- 2.1** The unit will display a top speed of 40mph to ensure it does not become a target for speeding drivers.
- 2.2** The unit may be deployed without the speed being displayed for the purposes of gathering information.

3. Data collection

- 3.1** The unit will be fitted with the capacity to gather data on vehicle movements and speed. The data does not include the vehicle or driver information.
- 3.2** The data collected will be downloaded every three weeks when the battery is re-charged.
- 3.3** The data will be held within the Parish Council's computer.
- 3.4** The data may be shared with the Police and North Northamptonshire Council Highways department if required for the benefit of road safety.
- 3.5** The data may be shared with planning authorities if required for the benefit of road safety.
- 3.6** The Council will review the data collected on a regular basis to assess the effectiveness of the unit.

4. Maintenance

- 4.1** Any faults with the unit within the warranty period will be referred to the supplier.
- 4.2** The battery will be re-charged every three weeks.
- 4.3** The cost of the electricity required to re-charge the battery will be paid by the Council upon a written request for payment by the person who has charged the battery at a rate pre-agreed with the Council.
- 4.4** Problems with the operation of the unit will be reported to the Clerk.
- 4.5** The unit will be stored at the Parish Office when the unit is not in use.

Version	Date adopted	Minute ref	Reviewed	Reviewed
1	06/06/2013	57	03/06/2020	17/11/22