

MINUTES OF STANWICK PARISH COUNCIL MEETING HELD ON

Date: 19th July 2018

Venue: Committee Room, Village Hall, Stanwick

Time: 7.15 p.m.

Present: Councillors:-
N Peck (in the chair)
T Chinery
S Glanville-Hughes
S Kitchener
D Munday

18.52 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Partrick. Apologies were also received from ENC Councillor Howell. It was proposed and

RESOLVED

That Cllr Partrick's reason for absence be approved.

18.53 APPROVAL OF MINUTES

It was proposed and

RESOLVED

That the Minutes of the Council Meeting held 21st June 2018 be approved as a correct record and signed by the Chairman.

18.54 DECLARATION OF INTEREST

Cllr Munday declared an 'other interest' in item 18.66 and a DPI with dispensation in item 18.70 b.

18.55 PUBLIC SPEAKING TIME

None.

18.56 REPORT FROM COUNTY COUNCILLOR HUGHES

None.

18.57 REPORT FROM DISTRICT COUNCILLOR HOWELL

A written report was circulated to all councillors.

18.58 EAST STREET TRIANGLE & SPENCER PARADE GARDEN

A resident of High St had attended the meeting by arrangement to discuss the above locations.

With regard to the East Street Triangle, he drew attention to the slabs in the seating area and suggested remedial action. He suggested that the bedding plant areas should be given over to flower carpet roses as they would be more cost effective in the long term and provide a better display.

With regard to the Spencer Parade garden he drew attention to the slabs to the culvert, suggesting that an alternative medium is used to replace them.

He further suggested that the stone wall at the road edge of the gardens be reinstated, more shrubs brought in and maintenance to the trees, especially the severing of ivy. He recommended the introduction of flower carpet roses.

18.59 COMMUNITY GARDEN: WATER SUPPLY ARRANGEMENTS

A member of the Community Garden Group addressed the Council by arrangement. She outlined the situation explaining that the majority of the members/volunteers are retired and that they are maintaining the garden for community benefit rather than personal gain.

Councillors discussed the implications of costs and the fact that it is a community asset that should be looked after. It was proposed and

RESOLVED

That the Council would permit the stand pipe closest to the poly tunnel to be adapted to take a lockable tap that a hose pipe may be fitted to, subject to the following conditions:

The Council may rescind this decision at any time without reference to Standing Orders.

A sprinkler system may not be attached to the hose pipe.

Any restrictions announced by the water authority, such as a hose pipe ban, must be strictly adhered to.

The Community Garden Group will be responsible for the purchase costs and installation costs. The tap removed should be retained in case the Group is required to reinstate it.

The Group was asked to keep a log of meter readings before and after each use of the hose pipe, if possible, as this information may be useful in the future.

18.60 Financial matters

a. Internal Control

i. Budget variance report and statement of accounts

The budget variance report and statement of accounts were received and the contents noted.

ii. Report in relation to VAT

The claim for April has been received. A claim for May to the end of June has been submitted.

iii. Report in relation to PAYE

The first quarter's payment of tax and national insurance has been paid.

iv. Grants received or given

None.

v. Amendments to the asset register

None

vi. Incident reports on council owned land

There have been no reports of any incidents on Council owned land.

vi. Reports from volunteer inspectors

None.

b. Schedule of payments

It was proposed and

RESOLVED

That the schedule of payments that forms Appendix A to this Minute be approved for payment

There was a discussion as to why the Clerk's salary payments were not included in the list. It was confirmed that the information was available on other documents.

c. Councillor cheque signatory

It was proposed and

RESOLVED

Councillor Chinery be a signatory to the bank accounts.

d. Operational inspection of the play area

The operational inspection dated 4th July 2018 and prepared by the Clerk was considered. It was noted that the safer surface mats under the swing had already been replaced as it was considered that these were a priority. It was proposed and

RESOLVED

The quote to remove the dead horse chestnut tree plus a dead tree in Spencer Parade Garden from Alchemy Tree Surgery be accepted.

That arrangements to purchase and install a new oil drum waste bin should be made. Work should be instructed to remove the graffiti and repair the grey gate. The broken/damage trees should be cleanly cut.

e. Councillor walkabout

It was agreed that the annual walk about will be arranged over a number of sessions, rather than the whole village at once. The preference was for Saturday mornings.

f. SLCC conference 10-11th October

It was proposed and

RESOLVED

That the Council would approve the Clerks attendance of the conference as it represented an opportunity for staff training/development.

g. Terms and Conditions for appointing the Valuation Agency Office

Further to Minute 18.43 the terms and conditions of the VOA had been received. It was proposed and

RESOLVED

The work should be instructed.

18.61 PLANNING MATTERS

a. Planning consultations

18/01238/FUL Single storey side extension at Stonehurst 31 Grange Road

After consideration of the planning documents available and further discussions it was proposed and

RESOLVED

That the following response be sent to East Northamptonshire Council

The Parish Council does not object to the proposal.

This decision is made on the assumption that the materials will be sympathetic to the existing structure and there are no objections from adjoining properties.

17/00266/FUL Proposed Distribution Centre (B8 Use Class) together with ancillary offices, parking, servicing and site landscaping at West End Land North Off Brick Kiln Road Raunds (amended application)

After consideration of the planning documents available and further discussions it was proposed and

RESOLVED

That the following response be sent to East Northamptonshire Council

That having had the opportunity to reconsider this application, the Parish Council objects on the basis that the volume of traffic generated would be unacceptable and that the access route, alongside MacDonald's and the BP garage, is inappropriate.

The existing access road provides a 'lorry park' and its continued existence would not be compatible with the route being used to access the distribution centre. This conflicts with Joint Core Strategy Policy 18 which states that the loss of lorry parks should be resisted.

The Parish Council also believes that the proposal conflicts Joint Core Strategy Policy 8 e) in that residential dwellings will suffer a loss of amenity through noise and pollution.

18/01318/TPO Remove lower limb of horse chestnut tree that is obstructing access to my drive and lifting remaining canopy by 1m. This was previously granted ref 15/01187/TPO/T4 TPO0090 at 1 Needham Road

After consideration of the planning documents available and further discussions it was proposed and

RESOLVED

That the following response be sent to East Northamptonshire Council

The Parish Council does not object to the proposal.

b. Planning decisions made by East Northamptonshire Council

Consent granted:

18/00682/FUL	To convert existing integral garage at 4 Cleburne Close
18/00907/FUL	Demolition of conservatory and erection of single storey rear extension at 40 High Street
18/00572/FUL	Erection of car port with integral glazed solar panels attached to existing garage building at The Grange 24 Grange Road
18/01012/FUL	Removal of rear conservatory and erection of single storey rear extension; erection of detached garage; alterations to windows in front dormers at 16 Alfred Street

c. Planning appeal in the case of 17/02331/FUL

It was noted that the Inspector had dismissed the appeal.

d. ENC planning applications processes

It was noted that East Northamptonshire Council had stopped issuing paper documents for planning applications.

e. NCC Waste application:

18/00006/WASFUL Construction of a Plastic Recycling and Recovery Facility involving the conversion of waste plastic by pyrolysis into diesel, petrol and liquid petroleum gas at Upper Higham Lane, Rushden, Northamptonshire, NN10 0SU

It was noted that all waste applications were processed by Northamptonshire County Council rather than East Northamptonshire Council.

After consideration of the documents available on the NCC website and emailed by a local opposition group, it was proposed and

RESOLVED

That the Parish Council objects to the application as the location for such a plant is inappropriate. It will result in a significant amount of heavy traffic on rural roads. The Council is of the opinion that it is an inappropriate development for a rural area.

The Council considers that there is a significant health risk in the event of fire, vandalism or terrorism.

The Parish Council would assert that this application is contrary to the National Planning Policy for Waste, principally the 'proximity principle' stated in section 4 as this location does not have a large natural catchment area; and section 5, the cumulative impact on the local community and the impact on the infrastructure.

18.62 NORTHANTS VILLAGE OF THE YEAR 2018

Moulton is the winner of this year's competition.

18.63 MEETING/TRAINING REPORTS FROM COUNCILLORS

Cllr Chinery attended the NCALC course Chairmanship Training. He thought that it is an interesting course and an opportunities to gain a different perspective, particularly the frequency of council meetings.

Cllr Glanville-Hughes and Cllr Peck attended the CPRE Summer Roadshow which focussed on Planning Applications: How to object to inappropriate ones & Practical examples of successful techniques (07/06/18). Both councillors felt it was a useful event that gave advice on where to go for advice on particular problems.

Cllr Peck attended the CPRE AGM and a presentation 'Northamptonshire, Britain's Best Kept Secret on 02/07/18.

Cllr Peck has attended the NCALC course: Parish Council Finance for Councillors, which he found beneficial and worthwhile.

18.64 LOCAL GOVERNMENT REORGANISATION IN NORTHAMPTONSHIRE

Following on from the Northamptonshire County Council Best Value Inspection report produced by Max Caller, Northamptonshire councils have been invited to make proposals for restructuring local government, principally abolishing the county, district and borough councils and the creation of unitary councils. The 'Future Northants' consultation is open to all councils and residents. The Parish Council considered the consultation questionnaire and directed the response that should be made on its behalf.

18.65 CO-OPTION POLICY

In light of the Internal Auditors report raising an issue with the Council's co-option policy, it was proposed and

RESOLVED

That clause 2.14 should be amended to "In the case of an equality of votes *the chairman will have a second casting vote*" in place of "the matter will stand adjourned until the next Council meeting when the process will be repeated" with immediate effect.

18.66 ARMISTICE DAY

The notes for the meeting held 27th June were received and councillors were given a progress report.

18.67 MEMORIAL SAFETY TRAINING ON 17th SEPTEMBER

Further to Minute 18.21 h Councillors were asked whether anyone could substitute for Cllr Glanville-Hughes.

18.68 RED TELEPHONE BOX

It was noted that a report prepared by the Clerk had been made available to all councillors concerning the future options for the telephone box on Spencer Parade. The options available are to a) refurbish and repurpose, b) remove and dispose of or c) do nothing and leave to decay.

After a discussion it was agreed to defer the matter to allow further thought on the matter.

18.69 COMMUNITY SAFETY ISSUES

a. Criminal activity at the allotments 06/07/18 at Stanwick Allotments

The activities that resulted in arson and the destruction of livestock on the evening of 6th July were noted. The Police incident number is 205 07/07/2018. The Councillors had received a report outlining the situation regarding the possible provision of CCTV. It was agreed that the Clerk should determine whether Northants Police had any 'guerrilla CCTV' units that could be borrowed for a few months so that the effectiveness could be assessed.

b. Joint Acton Group

The remit of 'Operation Viper' was outlined. It was requested that the facility of online reporting be communicated within the parish. It was noted that details of any anti-social behaviour issues that come to the Parish Council's attention should be emailed to the neighbourhood team.

18.70 GROUNDS MAINTENANCE

a. Ground works proposed by SRFC

It was noted that the football club has stated their intention to "to clear all bushes and self-set trees from the back of the club house and clear a four foot area to the sides. We are taking this action to protect the building from any further damage. At the moment the guttering to the rear has been destroyed meaning that water is now likely to affect the rear footings and a far more serious problem, tree roots have compromised the drains."

After a discussion of the implications it was proposed and

RESOLVED

That the Stanwick Rovers Football Club be advised that there is potentially an issue with tree roots from the John Eagle Close side of the boundary and therefore if possible, the drains should be routed away from this area.

The Council does not object to trees and bushes being removed from behind the club house.

The Council does object to shrubs being removed from the side of the club house as they were planted to provide screening and buffering. The Council is of the opinion that these should be managed through trimming not removal.

b. Poor appearance of the cemetery

The poor appearance of the cemetery was discussed. This includes the flower beds and the condition of the pathways. It was agreed that this would be consider again after the councillor walkabout [18.60 e above].

18.71 ALLOTMENTS

a. Criminal activity on site 6/07/18

As 18.69 above. The rear perimeter fence had been damaged suggesting a point of entry either this occasion or other incidents of trespass. Fencing contractor replacing a section of boundary fence at Parish Fields have been requested to undertake the repairs as they were on site. The prompt action of the tenant of plot 12, when he was alerted to the fire, minimised the fire damage.

b. Minutes of the Community Garden Meetings & the Allotment Society Meetings

The Minutes were noted.

c. Councillor site visit on 29/06/18

It was noted that Cllr Partrick and Cllr Kitchener had inspected the site on 29th June.

d. Plots where improvement notices have been issued

Further to Minute 18.40 b in the case of both plots the period stated for improvement had expired without a satisfactory level of rectification work being undertaken. Both plots had been issued with a further 28 day notice.

e. Request for a self-closing mechanism for the internal gates

It was noted that the Allotment Society had requested that the Council consider installing a self-closing mechanism to the internal gates as tenants were leaving the gates open and rabbits were getting in. The Allotment Society had been asked for suggested solutions but these had not been forthcoming.

f. Arrangement of plots 14 and 15

Further to Minute 18.40 b it was confirmed that plot 14 was now reinstated as a full size plot and plot 15 has been let as a quarter size plot.

18.72 CLERK'S DIARY

22/05/18 Meeting with Emergency Plan co-ordinator to discuss what work is required for Stanwick's Plan

22/05/18 Meeting at Stanwick Primary School to discuss out of hours care

15/06/18 Meeting with representative of Stanwick Community Garden

Conference call with Highways England

28/06/18 SLCC training event 'Making meaningful planning responses'

10/07/18 Meeting with ENC Cllr Helen Howell – trees in Manningham Road/Courtman

11/07/18 Grounds Maintenance Consortium Meeting

18.73 LIST OF CORRESPONDENCE RECEIVED

The list that forms Appendix B was received.

18.74 NEXT SCHEDULED MEETING

The next meeting will be on 20th September 2018. It was noted that some items of business historically dealt with later in the year, had been brought forward to the September agenda.

Meeting closed at 9.20 p.m.

Chairman

Appendix A

Power of General Competence adopted 19th November 2015

Schedule of payments made outside of the meeting (Financial Regulation 6.8)

Cheque no	Detail	Amount
	None	

Schedule of payments presented for payment at the meeting

Cheque no	Detail	Amount
763	Alchemy Tree Surgery – priority 1 works	1180.00
764	Greyhound Leisure Ltd – safer surfacing mats at rec	96.00
765	Stanwick Village Hall Trust – room hire July	19.00
766	Mayor's Charity Acct (Rushden)	15.00
767	East Northamptonshire Council – cleansing services	16.57
768	East Northamptonshire Council- grounds maintenance May 18	1605.89
769	Destroyed	
770	J Hodgson (Training, photo frame& paper, business cards)	£43.68
771	NCALC T Chinery – chairmanship course	42.00
772	NCALC N Peck Finance course	36.00

The above payments were approved _____ Chairman
19th July 2018

For information (Financial Regulation 6.5 & 6.6)

Date		Detail	Amount
29.06.18	DDM	BT Business	51.47
01.07.18	STD	Stanwick Village Hall Trust (office rent)	210.00
09.07.18	STD	Local Govt Pension Scheme	496.03
12.07.18	DDM	E-on	13.66
13.07.18	DDM	Public works Loan Board	2333.79
15.07.18	DDM	Wave (water rates)	4.50

Receipts:

Date	Detail	Amount
19.06.18	Funeral Services Ltd	290.00
25.06.18	Blenkharn Mon Masons	200.00
02.07.18	AJ Mills Master Masons	90.00
13.17.18	R Carrington (15)	12.50

Appendix B

List of correspondence received

1. Email: notification of new Chairman at Northamptonshire County Council
2. Email: Town & Parish Briefing from the Monitoring Officer (circulated to councillors)
3. Email: NCALC eUpdate May/June 2018 (circulated to councillors)
4. Email: Allotment Society newsletter (NSALG)
5. Email: Active Places Newsletter
6. Email: NAB request for volunteers
7. Email: Invitation to the East Midlands Food and Drink Heroes campaign
8. Email: NCALC mini Friday Update (circulated to councillors)
9. Email: CPRE newsletter
10. Email: ENC Town & Parish Briefing 'Local Government Reform in Northamptonshire' (Circulated to councillors)
11. Email: details of Thrapston Civic Service
12. Email: CPRE AGM invitation (circulated to councillors)
13. Email: Higham Ferrers family fun day (circulated to councillors)
14. Email: ENC Local Government Reform in Northamptonshire - Town and parish council bulletin No 2
15. Email: details of Rushden TC Proms in the Park
16. Email: Voluntary Impact Northamptonshire (VIN) – changes to services due to withdrawal of funding
17. Email: notification of road closure application (Higham Road) for the Glo Run 1/09/18
18. Email: HMRC employer bulletin
19. Email: Superfast Northamptonshire Newsletter #21
20. Email: Open Space Society, invitation to AGM & papers (circulated to councillors)
21. Email: NCALC mini eUpdate 22/06/18 (circulated to councillors)
22. Email: June's update from NCC (circulated to councillors)
23. Email: CPRE anti-fracking petition
24. Email: NCALC mini eUpdate 29/06/18 (circulated to councillors)
25. Email: Northamptonshire Police and Crime Commissioner Newsletter - July 2018
26. Email: CPRE agenda and papers (circulated to councillors)
27. Email: CPRE campaign newsletter 07/07/18
28. Email: Active Place newsletter
29. Email: Highways England – updated information on drainage works on the A45
30. Email: NASLG newsletter
31. Email: Lyveden Reconnected Project - Consultation Event 10th August 2018 (circulated to councillors)
32. Email: Details of Pathfinder II site visit (circulated to councillors)
33. Email: Briefing re Local Government Reform in Northamptonshire (circulated to councillors)
34. Email: National Neighbourhood Watch E-Newsletter 13/07/2018